

SEASIDE SCHOOL DISTRICT 10
Regular Meeting of the Board of Directors
Tuesday, April 17, 2018 — 5:00 pm — followed by the 6:00 pm Budget Committee Meeting
District Administration Office
1801 South Franklin Street, Seaside, Oregon

PRESENT:

Board Members: Chair Steve Phillips, Lori Lum, Patrick Nofield, Hugh Stelson, Brian Taylor, Michelle Wunderlich

Administration: Superintendent Sheila Roley, Business Manager Justine Hill, Principals John McAndrews, Jeff Roberts, Robert Rusk, Juli Wozniak, Assistant Principals Natalie Osburn, Steve Sherren, Special Services Director Jeremy Catt

Others: Cori Biamont, Kelli Brenden, Nancy Ford, Stacie Gilligan, Jim Henry, Nancy McCune, John Meyer, Tamra Taylor, Brenna Visser, AJ Wahl

CALL TO ORDER

Chair Steve Phillips called the April 17, 2018 meeting of the Board of Directors of Seaside School District 10 to order.

ESTABLISH QUORUM

A quorum of the Board was present.

DELEGATIONS/GUESTS

Chair Steve Phillips welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board.

APPROVAL OF MINUTES – Exhibit A

4-1 A motion to approve the minutes of the March 20, 2018 meeting of the Board of Directors as presented was made by Brian Taylor and seconded by Michelle Wunderlich. The motion carried unanimously.

CORRESPONDENCE

CHECK LISTING AND APPROVAL – Exhibit B

4-2 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Patrick Nofield and seconded by Hugh Stelson. The motion carried unanimously.

ACTION ITEMS

Personnel – Board Member Patrick Nofield

Employment: Seaside High School Coach – Exhibit C

Volunteer Track Coach – Doug Dougherty

- 4-3 A motion was made by Patrick Nofield and seconded by Patrick Hugh Stelson for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Jason Boyd to hire the above listed coach (Exhibit C) for the 2018 season. The motion carried unanimously.

Notice of Retirement: Lynette Litwin

A letter of retirement was submitted to the Board at the meeting.

- 4-4 A motion was made by Patrick Nofield and seconded by Brian Taylor to accept the Notice of Retirement submitted by Lynette Litwin effective July 1, 2018. The motion carried unanimously.

Notice of Resignation: Robert Rusk

A letter of resignation was submitted to the Board at the meeting.

- 4-5 A motion was made by Patrick Nofield and seconded by Hugh Stelson to accept the Notice of Resignation submitted by Robert Rusk effective at the end of the 2017-2018 school year. The motion carried unanimously.

Authorize Disposal of District Property – Exhibit D

Business Manager Justine Hill explained that the Business Office is requesting that the Board declare the District's 1999 Thomas Bus (1T7HT4B29Y1077541) as surplus property and authorize its disposal as the District has purchased a replacement and the vehicle has outlived its usefulness and is no longer compliant with the current emission standards.

- 4-6 A motion to approve the Disposal of District Property, as presented, was made by Brian Taylor and seconded by Michelle Wunderlich. The motion carried unanimously.

Resolution #5 2017-2018/Note Resolution

Business Manager Justine Hill referred to Resolution #5 and explained that this is the note that will approve a Tax Anticipation Loan to help the District meet its operating expenses until taxes are received in November. The purpose of the resolution is to authorize the District to enter into an agreement to execute the loan process.

- 4-7 A motion was made by Patrick Nofield and seconded by Hugh Stelson for acceptance and approval of Resolution #5–2017-2018 (Note Resolution), as presented. The motion carried unanimously.

REPORTS, DISCUSSION, AND INFORMATION

New School Construction Project

Project Manager Jim Henry reported BRIC has completed the Design Development phase. The team met with focus groups to review landscaping, electrical and plumbing, and an overview of the Project status. The Seaside Planning Commission will vote this evening on the District's conditional use permit to authorize the master plan and development plan for the new campus. Mr. Henry explained they have been working with Seaside Public Works on permitting for site work, utilities, foundation and overall building. He further explained that Hoffman Construction has been conducting outreach to contractors and held a site preview walk-through. The Project was over budget at the 50% design development phase so strategies have been developed to use going forward including; \$3 million in cost savings in Value Engineering, using the \$1.8 million in bond interest earnings, utilize the \$2.3 million in bonds available, maintain the \$7.4 million owners contingency and the \$4.5 million design contingency, and use bid alternates to provide cost flexibility at bid time. Site package and site utility bids will come in on April 25

which will give a good indication of the budget reading for the future. The wetlands application was submitted in early March and the District has received review comments from both the Department of State Lands and the Army Corp of Engineers and the responses have been favorable. The application should be finalized by June 30, and the Project is currently on schedule. Board member Brian Taylor asked if the cost to transport materials has been included in the estimates and Mr. Henry explained the cost has been factored in. He also explained that 25 contractors came to the pre-bid meeting on April 10, and the District would like to see at least 20% of work to be done by local sub-contractors, as well as, the use of local contractors for the work that will be done at Seaside Heights Elementary.

Administrator Reports — The Principals and Special Services Director provided the Board with reports on various activities and subjects (e.g., Parent Conferences, Kindergarten Connect, Testing, Band Festival, Multi-cultural Night, Color Run Fundraiser, Art Club, IEP Parent Training, Post School Outcomes training, kindergarten transitions, etc.).

Seaside High School ASB Report — ASB Communications Co-Director Cori Biamont reported that they are working with the counseling office to provide support for new students and continuing to work on signage as part of the Tsunami Project.

Cannon Beach Academy Report — Cannon Beach Academy Director Amy Moore reported their enrollment increased by six students last month and Kindergarten Round-up will take place on Wednesday, April 25.

Northwest Regional ESD Report — ESD Representative Nancy Ford reported on the Early Childhood Special Education students transitioning to kindergarten.

Chartwells Report — Chartwells Manager Tamra Taylor reported on the recipe contest and thanked the administration for their patience working with the recipe contest winners.

Seaside Education Association Report — Association President John Meyer reported discussions are taking place regarding the increased amount of new teachers starting next year and the impact this will have on programs and schedules. He further reported that United Way is sponsoring a Day of Caring at Seaside Heights Elementary on April 21, from 10:00 am to 1:00 pm and volunteers are welcome to come and help. Pavers, donated by Home Depot, will be installed as steps on the trails and new handrails will be added to the bridges. Bark chips, donated by Land End, will be spread to connect the trails.

OTHER

Business Manager Justine Hill explained the District would like to allow members of the community to cut the downed trees on the new school property for firewood. She consulted with the District's insurance and liability company who recommended contacting the Forestry Department or Weyerhaeuser to issue a permit that the District could replicate and distribute to interested parties for a \$10.00 fee. The District could allocate several Saturdays where the public would be allowed to harvest the wood. Access to the site is an issue because the District would have to pay someone to be present to open and close the gate. The logistics still need to be worked out before this can be implemented.

There being no further business, the regular Board meeting was adjourned.

Sally Francis
Executive Assistant